

Metamora Village Council met in regular session on Monday, March 21, 2022 at 8:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward, John Hudik, John Pupos and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Deputy Clerk Debbie Lietzke, Village Administrator/Zoning Inspector Jeff Pawlaczyk and Maintenance Supervisor, Anthony Jagodzinski.

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Guest(s): Ahrianna McCabe

Ahrianna gave an update on the color run scheduled for Saturday, March 26 at 11:00 a.m. in the park. They are trying to get 16 volunteers for this event. The trail will be marked with flags and signs will be around showing people where to go. The Country Charm has donated 2 pies to raffle. They are looking for donations of pizza and water. Proceeds will go to RAINN (Rape, Abuse & Incest National Network).

Minutes – Karon Lane motioned to approve the March 7, 2022, minutes as written. Seconded by Karen Noward and approved by council.

Reading of the bills- Karen Noward motioned to pay the bills as read. Seconded by Cindi Pawlaczyk and approved by all council.

| DATE | CHECK# | PAYROLL PAYMENTS | | |
|-----------|--------|--------------------------|---|----------|
| 3/15/2022 | 25120 | Karen Noward | Monthly payroll for March | 128.61 |
| 3/15/2022 | 25121 | Heather Lumbrezer | Bi-weekly payroll: 2/24-3/9 | 780.76 |
| 3/15/2022 | 25122 | Jeffrey Pawlaczyk | Monthly payroll for March | 172.31 |
| 3/15/2022 | 25123 | Anthony Jagodzinski | Bi-weekly payroll: 2/24-3/9 | 1,332.35 |
| 3/15/2022 | 25124 | Deborah Lietzke | Bi-weekly payroll: 2/24-3/9 | 366.88 |
| 3/15/2022 | 25125 | Richard Sauerlender | Monthly payroll for March | 312.72 |
| 3/15/2022 | 25126 | Catherine Mossing | Monthly payroll for March | 128.61 |
| 3/15/2022 | 25127 | Cynthia Pawlaczyk | Monthly payroll for March | 128.61 |
| | | CHECKS: | | |
| 3/8/2022 | 25116 | Metamora Post Office | 4 rolls of stamps | 232.00 |
| 3/8/2022 | 25117 | Village of Metamora | Insurance reimb. from Anthony - deduction from his payroll check. Not technically a bill/voucher. | 84.00 |
| 3/14/2022 | 25118 | Mike's Repair | Transfer case, cooler lines-truck | 2,315.00 |
| 3/14/2022 | 25119 | Lyndsey Peebles | Office cleansing | 50.00 |
| 3/14/2022 | 25128 | Fulton Co. Commissioners | NEWS - water bill | 44.08 |

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|-----------|-------|----------------------|---|-----------------|
| 3/14/2022 | 25129 | Metamora State Bank | Safe deposit box rental fee | 50.00 |
| 3/14/2022 | 25130 | Promedica 360 Health | physical/drug screen for Anthony | 93.00 |
| 3/14/2022 | 25131 | Ohio Gas Co. | Heat bill for office & Mill St. | 281.79 |
| 3/14/2022 | 25132 | Perry Protech | black toner & monthly maintenance | 215.05 |
| 3/16/2022 | 25133 | Molina Health Care | Anthony's 25% of health insurance | 84.00 |
| 3/16/2022 | 25134 | Molina Health Care | Village 75% portion of health insurance for Anthony | 252.73 |
| 3/17/2022 | 25135 | Verizon | Maintenance cell phone | 58.19 |
| 3/21/2022 | 25136 | Toledo Edison | Electricity | 1,584.08 |
| | | ACH Payments | | |
| 3/9/2022 | ACH | OPERS | Village contribution for Feb. | 693.57 |
| 3/9/2022 | ACH | EFTPS | Village contribution for Feb.- Medicare/SS | 87.73 |
| 3/17/2022 | ACH | Sam's Credit Card | office supplies & gas for trucks | 70.60 |
| | | | GRAND TOTAL | 9,546.67 |

Personnel & Finance – Our new Wastewater Operator Mikael Stiles would like to be hired as an independent contractor. He will not be covered under our insurance policy, so he is looking into getting his own insurance liability policy. If he is unable to obtain his own policy, he will be hired as a village employee.

Our L & B utility expense line needs to be increased due to the increase in utility prices this year. John Pupos motioned to increase expense line A01-7-E-231-00 L & B Utilities by \$2,000.00. Seconded by Karon Lane and approved by council.

After reviewing the insurance renewal policy, Karon Lane recommended adding/increasing contents coverage for one of the shelter buildings. The rest of the policy looks good. Karon is getting a quote with insurance agent Tom Ramsdell for insurance to cover volunteers if injured. Cathy Mossing motioned to renew our insurance with Stapleton Insurance for a premium of \$9,617.00 to also include a change to contents to shelter house A. Seconded by Karen Noward. Karon Lane abstaining. The rest of council approved.

P&F proposed to hire another full-time maintenance employee. They feel there is enough work for two people. They would like this position to be paid \$20.00 per hour, the village would pay 75% of their health insurance leaving the employee to pay 25% of the premium. Karon Lane motioned to hire a full-time maintenance position paying \$20.00 per hour, splitting the insurance cost of 75% for the village to pay and 25% for the employee to pay. Seconded by Cathy Mossing approved by council. Karen Noward abstaining. Kyle Condon was offered a part time maintenance position at the village which he declined, stating he is

looking for a full-time job. Will reach out to him to see if he is interested now that the position is being offered as full-time.

Karon Lane motioned to update the employee handbook having the Village Administrator, Jeff Pawlaczyk, now oversee and supervise the Maintenance Supervisor's position. Seconded by Cathy Mossing and approved by council. Cindi Pawlaczyk abstaining.

Cathy Mossing motioned to suspend the rules for Ordinance #2022-08 amending Ordinance #1068 increasing the Village Administrator salary to \$325.00 a month. Seconded by John Pupos. Roll call vote: Karon Lane-yes, John Hudik-yes, Cindi Pawlaczyk- abstain, Karen Noward-yes, Cathy Mossing-yes, John Pupos-yes. Cathy Mossing moved that they pass Ordinance #2022-08 amending Ordinance #1068 increasing the Village Administrators salary to \$325.00 a month under emergency measure effective immediately. Seconded by Karen Noward. Roll call vote: Karon Lane-yes, John Hudik-yes, Cindi Pawlaczyk-abstain, Karen Noward-yes, Cathy Mossing-yes, John Pupos-yes. Motion approved.

Lands & Buildings Report – Discussing to purchase a skid steer instead of a tractor. They feel it would work better for the removal of snow.

The village received a quote from Bill's Service for a new Exmark 72" lawn mower for \$8,236.00 (with trade-ins). This price includes a mulch kit and freight, also included in this price are trade in values for the bagger and the old mower. The bagger has recently been sold outright. Council is deciding if they want to trade the old mower in or sell it. Karon Lane motioned to purchase the new lawn mower at \$14,736.00. Seconded by Cathy Mossing and approved by council.

ODOT Salt Contract is up for bid for next year. Still have a lot left from this year, so no need to order more. A tarp needs to be put on the remaining salt at our shop.

There is a sewer line problem at 358 W. Main St. Anthony ran a camera down and found a sag in the line. Will reach out to Joe Eisel to see if he can do the repairs.

Received a quote from Dave White Chevrolet for ordering a new 3500 Chevy Silverado. The vehicle they are looking at is 2 doors and gas powered. No extended cab or power windows. The price for a 2022 would be around \$55,700.00. The price will go up for a 2023. It was recommended to also get a quote from a Ford dealership. Pupos will reach out to Yark Ford.

Received a quote from J.B. Pavement Repair for \$3750.00 to spray patch the roads. Several areas on Mill, Garnsey, and Swanton St. need attention. Karon Lane motioned to hire J.B. Pavement Repairs for \$3750.00 to spray patch village roads. Seconded by Cathy Mossing and approved by council.

Old Business - Karen Noward gave an update on the upcoming Easter Egg Hunt. Several eggs have been filled by the Cub Scouts. Volunteers are being rounded up but could use a few more. Looking into serving drinks and snacks also.

Cathy Mossing motioned to pass the second reading of Ordinance# 2022-06 signing a contract with ODOT for the bridge replacement on SR 120 for the year 2024. Seconded by John Pupos and approved by council.

Mayor Rich Sauerlender opened the public hearing for a zoning change to 343 W. Main St.- No objections. No one from the public attended the meeting or had any objections. John Pupos motioned to change zoning at 343 W. Main St. from R3 to S1 for the Historical Society building. Seconded by Karon Lane and approved by council.

New Business – The water problem that resulted in a boil alert was due to a failed radio signal. NEWS thought that since there was no break in the line, they did not have to put a boil alert out. EPA later informed them that they did need to issue one. Concerns about how the county handled it was addressed. Council would like to get a letter from the county with an explanation to send out to village residents.

Studenka Construction has begun a pole barn for Tri County Fuels without an approved/signed building permit. The building does not meet distance requirements therefore they need to file a variance with the zoning appeals board.

Fiscal Officer's Report – Repairs were done to the 2005 GMC work truck. The USDA Sewer loan was paid in full on 3/4/2022. The ball diamond lights are up and running. May need some bulbs replaced. Backflow testing was done by Taylor Plumbing on 3/17 and 3/18. Spoke to Joe Eisel about being “on call” for emergency sewer issues. He cannot promise that he will be available or have the supplies needed on hand, but we can reach out to him when and if needed.

Mayor's Report – update on the sheriff's report.

Adjournment- Cathy Mossing motioned to adjourn at 9:05 p.m. Seconded by Karen Noward and approved by all council.

Mayor- Richard Sauerlender

VFO – Heather Lumbrezer