

Metamora Village Council met in regular session on Monday, April 18, 2022 at 8:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward, John Hudik, John Pupos and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Deputy Clerk Debbie Lietzke, Village Administrator/Zoning Inspector Jeff Pawlaczyk and Maintenance Supervisor Anthony Jagodzinski.

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Reading of the bills-

| DATE | CHECK# | PAYROLL PAYMENTS | | |
|-------------|---------------|---------------------------|--------------------------------------|------------------|
| 4/12/2022 | 25159 | Heather Lumbrezer | Bi-weekly payroll: 3/24-4/6 | 866.30 |
| 4/12/2022 | 25160 | Anthony Jagodzinski | Bi-weekly payroll: 3/24-4/6 | 1,332.35 |
| 4/12/2022 | 25161 | Debbie Lietzke | Bi-weekly payroll: 3/24-4/6 | 390.30 |
| | | CHECKS: | | |
| 4/6/2022 | 25152 | Advanced Sanitation | trash pick up | 50.00 |
| 4/6/2022 | 25153 | Lyndsey Peebles | office cleaning | 50.00 |
| 4/6/2022 | 25154 | Village of Swanton | wastewater testing | 162.00 |
| 4/11/2022 | 25155 | Ag-Pro | equipment maint/parts | 434.42 |
| 4/11/2022 | 25156 | BKSMWM | solicitor fee to review contract | 120.00 |
| 4/11/2022 | 25157 | Government forms | government forms for office | 392.50 |
| 4/11/2022 | 25158 | Ohio Utilities Protection | emergency call out | 4.00 |
| 4/12/2022 | 25162 | Dave White Chevy | downpayment on new dump truck | 5,000.00 |
| 4/13/2022 | 25163 | Ohio Gas | heat-Mill St. | 151.28 |
| 4/13/2022 | 25164 | Perry Protech | copier maintenance | 68.68 |
| 4/13/2022 | 25165 | Treasurer of Fulton Co | April police protection | 425.00 |
| 4/13/2022 | 25166 | J.B Pavement | spray patching | 4,000.00 |
| 4/13/2022 | 25167 | Lowe's | misc items, cold patch for roads | 2,279.14 |
| 4/18/2022 | 25168 | Sams c.c | Misc.,Microsoft renewal,Easter | 2,448.77 |
| 4/18/2022 | 25169 | Ohio Gas | Heat-Main St. | 98.65 |
| 4/18/2022 | 25170 | Verizon | Maintenance cell phone | 58.17 |
| | | ACH Payments | | |
| 4/7/2022 | ACH | EFTPS | Village Contribution: SS/Medicare | 171.06 |
| 4/7/2022 | ACH | OPERS | Village Contribution: 14% | 1,106.35 |
| | | | GRAND TOTAL | 19,608.97 |

Karen Noward motioned to pay bills as read. Seconded by Cathy Mossing and approved by council.

Minutes – John Pupos motioned to approve the April 4th & 11th minutes as written. Seconded by Cathy Mossing and approved by council.

Personnel & Finance – Deputy Clerk Debbie Lietzke was hired with council members knowing she needed the months of June, July, and August off. Approval for Heather to work more than 32 hours a week during these months may need to be approved. Debbie is also willing to help once a month with the council minutes or as needed.

Updates are being made to the employee handbook. The revised book should be ready at the next council meeting. All changes will be highlighted in red.

Lands & Buildings Report – Maintenance employees must be updated with their hepatitis and tetanus shots.

Now that practices have started in the park discussion took place about locking and unlocking the park restrooms. Anthony will unlock them in the morning. It was suggested that maintenance employee Kyle Condon leave 15 minutes early from work the days we know there are games and lock them at night. Cathy Mossing is also willing to help with locking them at night. If coaches need them opened at night for practice, they need to let the village know.

Jeff Pawlaczyk has talked to Mikael Stiles about the EPA compliance report. We recently exceeded NPDES Permit limits, just slightly over. Stiles has a solution to the problem and will take care of it.

CT Consultants have been hired to do sewer testing and mapping in the village. There is a kickoff meeting to be hosted virtually in the village office Monday, June 6th at 6:00p.m. It is opened to anyone who would like to attend.

The bridge on Garnsey St. needs repairs, we need to have an engineer look at it to give us guidance on how to fix. John Pupos will contact Robbie Anderzack about possibly engineers to hire.

Repairs also need to be done to Mill St. We should be able to get some grant monies for the repairs because it is a fire route. Will look into this.

The berm on Co. Rd. 2 needs to be repaired. Our village maintenance workers can put berm stone in there to build it up, but it should also be sealed. Anthony will contact Jim Bernath about doing this.

Old Business - Cathy Mossing gave an update on the park rental lease agreement. She stated anyone interested in renting the park should first be given an application along with the rules and regulations. The lease should not be signed until they meet all of the requirements. Mossing has some updates she still would like to make on the lease. Karon Lane motioned that we approve the lease agreement for

the Metamora Community Park with the updated corrections. Seconded by John Pupos and approved by council.

Cathy Mossing moved that we suspend the rules for Ordinance 2022-09 allowing the fiscal officer to apply for the ODNR Grant and enter into contract for the purpose of excepting the grant funds, should the funds be awarded. Seconded by John Pupos. Roll call vote: Karon Lane-yes, John Hudik-yes, Cindi Pawlaczyk-yes, Karen Noward-yes, Cathy Mossing-yes, John Pupos-yes. Cathy Mossing moved that we pass Ordinance 2022-09 authoring the fiscal officer to apply for the ODNR Grant and enter into contract with the purpose of excepting the grant funds, should they be awarded, under emergency measure. Seconded by Karen Noward. Roll call vote: Karon Lane-yes, John Hudik-yes, Cindi Pawlaczyk-yes, Karen Noward-yes, Cathy Mossing-yes, John Pupos-yes. Motion passed.

New Business – Matt Vaculik informed the office that chicken prices are up. Council would still like to have the chicken barbeque, tentatively scheduled for Saturday August 13. Heather to contact Matt regarding this event. This year we would like to have the barbeque in the park and have the memorial dedication that same day. Will also look into having the band play.

Fiscal Officer's Report – Still looking for another member for the Zoning Appeals Board.

A down payment was made to Dave White Chevrolet for a new village work truck.

Debbie Lietzke has been working on retention and came across some old books/ledgers, some as far back as the 1920's. We will ask the Historical Society if they are interested in them.

Mayor's Report – Sheriff's report for March.

Adjournment- John Pupos motioned to adjourn at 8:31 p.m. Seconded by Karen Noward and approved by council.

Mayor- Richard Sauerlender

VFO – Heather Lumbrezer