

Metamora Village Council met in regular session on Monday, June 06, 2022 at 7:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward, John Hudik, John Pupos and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Guests-** John Crockett, Jeff Truckor and Cheryl Bernitt-Robison.

John Crockett attended the meeting to give an update on his property that is in violation of a village ordinance. He stated that he received estimates to reinforce a wall for \$50,000.00 to \$60,000.00, at this time he cannot justify spending that much money on his building. He is currently working with RJ Lumbrezer to apply for grants to help with the repairs.

Immediate attention needs to be on the falling/broken boards. It was agreed that Mr. Crockett would take down the broken boards on the wall in question and clean up around his building by this weekend. He also needs to keep us updated with structural repairs and updates on the grant process.

Jeff Truckor attended on behalf of the Metamora Chamber of Commerce to discuss last minute details for the Party in the Park. He provided council with a schedule of activities that are planned for each day. This schedule is posted around town. Music for the festival will be set up on the back side of the tennis courts, the beer tent will be between the two trees at the corner of the concession stand, the car show will be held between the Lutheran church and the walking trails, and the vendors will be located along the east line going up to the walking trails. Volunteers will provide security. Cathy Mossing suggested he call the sheriffs department to inform them of the event. Tent set up will start Friday morning.

**Solicitor's Report-** Kevin asked for clarification about the letter being sent to John Crockett after he has removed the broken boards. Council would like it stated that they appreciate his efforts to clean up his property and would like to see continued progress with repairs needed to his building.

**Reading of the bills-**

DATE	CHECK#	PAYROLL PAYMENTS		AMOUNTS
5/24/2022	25213	Karen Noward	Payroll - month of May	128.61
5/24/2022	25214	Heather Lumbrezer	Bi-weekly payroll: 5/5 - 5/18	901.15
5/24/2022	25215	Jeffrey Pawlaczyk	Payroll - month of May	279.50
5/24/2022	25216	Anthony Jagodzinski	Bi-weekly payroll: 5/5 - 5/18	1,074.89
5/24/2022	25217	Kyle Condon	Bi-weekly payroll: 5/5 - 5/18	1,242.38
5/24/2022	25218	Deborah Lietzke	Bi-weekly payroll: 5/5 - 5/18	416.31
5/24/2022	25219	Richard Sauerlender	Payroll - month of May	312.72
5/24/2022	25220	Mikael Stiles	Payroll - month of May	569.40
5/24/2022	25221	Catherine Mossing	Payroll - month of May	128.61
5/24/2022	25222	Cynthia Pawlaczyk	Payroll - month of May	128.61
6/7/2022	25231	Heather Lumbrezer	Bi-weekly payroll: 5/19 - 6/1	768.10
6/7/2022	25232	Anthony Jagodzinski	Bi-weekly payroll: 5/19 - 6/1	1,332.35
6/7/2022	25233	Kyle Condon	Bi-weekly payroll: 5/19 - 6/1	1,242.38
6/7/2022	25234	Deborah Lietzke	Bi-weekly payroll: 5/19 - 6/1	26.02
		<b>CHECKS:</b>		
5/18/2022	25212	Tmart	Increase in gas card for park mowing - T. Carr	600.00
5/24/2022	25223	Molina Healthcare	Anthony's portion of premium	84.00
5/24/2022	25224	Molina Healthcare	Village's portion of premium	252.73
5/26/2022	25225	Advanced Sanitation	garbage: June, July & August	180.00

5/26/2022	25226	Storm Ridge Ent. LLC	motion detectors & E. Lift pump	884.10
5/26/2022	25227	CT Consultants	Assistance with ODNR Grant	385.68
5/26/2022	25228	Promedica 360 Health	Kyle: drug screen & physical	93.00
5/26/2022	25229	Toledo Edison	electricity	1,319.60
5/26/2022	25230	Verizon Wireless	Anthony monthly cell phone bill	58.17
6/6/2022	25235	Fessenden Hardware	universal locks & silicone for park	72.42
6/6/2022	25236	Ixom Watercare Inc	Solar Bee maintenance for 2 visits	5,972.00
6/6/2022	25237	Chamber of Commerce	membership dues	150.00
6/6/2022	25238	Spectrum	monthly internet, phones, fax	174.96
6/6/2022	25239	Tri-County Fuels	diesel fuel	31.57
6/6/2022	25240	Village of Swanton	wastewater testing x 4	131.00
		<b>ACH Payments</b>		
5/17/2022	ACH	Deluxe Business Forms	2 boxes of checks (Qty. 1000)	500.15
5/24/2022	ACH	OPWC	semi-annual loan pmt. - Water plant	1,969.50
5/24/2022	ACH	OPWC	semi-annual loan pmt. - Parker Rd.	3,350.00
6/1/2022	ACH	EFTPS	village contribution: Medicare/ss	179.57
6/1/2022	ACH	OPERS	village contribution 14%	1,486.70
			<b>GRAND TOTAL</b>	<b>26,426.18</b>

Karen Noward motioned to pay bills as read. Seconded by Karon Lane and approved by all council.

**Minutes** – Cathy Mossing motioned to approve the May 16, 2022 and special meeting of May 19, 2022 minutes as written. Seconded by Cindi Pawlaczyk and approved by council.

**Old Business** - We received a quote from Allied Paving to seal coat parking area and walking path for the amount of \$3,282.00. The quote includes clean sweeping the asphalt, fill cracks, apply a single coat of sealer and stripe the parking lot. Karon Lane motioned to go with the bid from Allied Paving. Seconded by Mossing and approved by council.

Discussion about the chicken dinner scheduled for August 6<sup>th</sup> took place. Prices for the chicken halves and dinners are still being decided on. Will look into this and discuss at a future time.

**New Business** – Heather had questions about complaints she has received from village residents. 1.) A resident on Main Street had questions about her neighbor’s tree limb that is dead and hanging over her property. Council said we do not have an ordinance for that, and since it is not on village property it is not our responsibility. Heather will update the resident with this information. 2.) There have been complaints about vehicle license plates that have been expired for more than 6 months at property on Garnsey Ave. Council said to send the resident a letter with the ordinance they are in violation with. 3.) A house on Main Street that needs maintenance to yard, council said to send a letter with violation. 4.) Old school property on Swanton St. in that area there is 2 tree stumps, 2 fence posts, rocks and stones so it cannot be mowed. Send a letter to the property owners about maintaining their property.

Dave Studenka started building a barn without a zoning permit. It is in violation of a zoning code, to close too neighbors’ property. He has applied for a zoning variance; Zoning Appeals Board has asked for additional information, as of now he has not supplied us with any of the requested documentation. Cathy Mossing motioned to send Dave Studenka a letter saying that if he does not submit the paperwork needed by June 22, 2022 he will be in continued zoning violation and will receive a \$100.00 a day fine starting June 23, 2022. Seconded by John Pupos and approved by council. The letter will be sent out by Kevin Whitlock.

Mikael Stiles would like to have repairs done to the compressor in cell #3 at the Lagoons. Sometimes it works and sometimes it doesn't. We received a quote from ProLake for \$1,074.94 to do the repairs. Mossing motioned to go ahead with the purchase and repairs. Seconded by Karon Lane and approved by council.

Anthony and Kyle trimmed the tree on Garnsey that was in the way of doing repairs to a fire hydrant.

One of our main lift station pumps is out for repairs. As of now it only has a smaller pump operating it. There are concerns if the smaller pump can keep up if there is a big rain. We have received a quote for a new pump from The Craun Liebing Co. for \$7,480.00. We are also getting a quote from Buckeye Pumps in Galion, Oh.

The village F450 work truck had ball joints replaced at Mike's Repair Shop. Accounting expense line #B1-6-C-235 (truck and plow repair) needs to be increased by \$1,000.00. Pupos motioned to increase the expense line by \$1,000.00. Seconded by Noward and approved council.

Mossing motioned to increase expense line #B9-7-X-270-00 (park-other misc. expenses) by \$500.00 for the deposit refund for Party in the Park. Seconded by Pawlaczyk and approved by council.

**Fiscal Officer's Report** – Nameplates have been ordered for the Memorial Wall Dedication.

Kevin has advised that it is ok for the Village to join the Chamber of Commerce.

Kyle Condon has received his vaccinations from the Health Dept. as recommended by council.

There is an inspection to the reservoir scheduled for 6/29/22 at 11:30 a.m.

There are several broken swings at the park. Karon Lane motioned to purchase 4 new swings for the park. Seconded by Mossing and approved by council.

Clarification was discussed about how long maintenance employees are to pick up shrub trimmings, old plants, etc. They will be picked up on a weekly basis.

New email address for the village office is: vmetamora@gmail.com

**Adjournment**- John Pupos motioned to adjourn at 8:07 p.m. Seconded by Karen Noward and approved by all council.

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**Mayor- Richard Sauerlender**

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**VFO – Heather Lumbrezer**