

Metamora Village Council met in regular session on Wednesday, June 22, 2022 at 8:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward and John Hudik. John Pupos and Cathy Mossing absent.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Village Administrator/Zoning Inspector Jeff Pawlaczyk and Maintenance Supervisor Anthony Jagodzinski.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Minutes** – Karon Lane motioned to approve the June 06, 2022, minutes as written. Seconded by Karen Noward and approved by council.

**Reading of the Bills** - Karen Noward motioned to pay bills as read. Seconded by Cindi Pawlaczyk and approved by all council.

<b>DATE</b>	<b>CHECK#</b>	<b>PAYROLL PAYMENTS</b>		<b>AMOUNT</b>
6/21/2022	25258	Karen Noward	Monthly Payroll for June	128.61
6/21/2022	25259	Heather Lumbrezer	Bi-Weekly Payroll: 6/2-6/15	837.80
6/21/2022	25260	Jeffrey Pawlaczyk	Monthly Payroll for June	279.50
6/21/2022	25261	Anthony Jagodzinski	Bi-Weekly Payroll: 6/2-6/15	1,332.35
6/21/2022	25262	Kyle Condon	Bi-Weekly Payroll: 6/2-6/15	1,242.38
6/21/2022	25263	Deborah Lietzke	Bi-Weekly Payroll: 6/2-6/15	113.84
6/21/2022	25264	Richard Sauerlender	Monthly Payroll for June	312.72
6/21/2022	25265	Mikael Stiles	Monthly Payroll for June	569.40
6/21/2022	25266	Catherine Mossing	Monthly Payroll for June	128.61
6/21/2022	25267	Cynthia Pawlaczyk	Monthly Payroll for June	128.61
		<b>CHECKS:</b>		
6/9/2022	25241	Luckey Farmers	grass seed and round-up	458.50
6/9/2022	25242	Jones & Henry Lab	sewer sample of 5-19-22	18.00
6/9/2022	25243	Lowes	flowers for village welcome signs	71.20
6/9/2022	25244	Metamora Post Office	annual service fee for box 299	130.00
6/9/2022	25245	Mike's Repair	upper & lower ball joints F450	710.00
6/9/2022	25246	Ohio Utilities Protection	3 call-outs	12.00
6/9/2022	25247	Treasurer State of Ohio	annual Dam safety fee	283.28
6/14/2022	25248	John Pupos	Reimb. Swing bolts & Ohio flag	73.41
6/14/2022	25249	Metamora State Bank	Stop Payment Ck #25166	36.00

6/14/2022	25250	Ohio Gas Company	monthly gas for office and Mill St.	53.06
6/14/2022	25251	Perry Protech	copier maintenance	75.07
6/14/2022	25252	Transtar Electric	electrical upgrade & repairs	7,568.00
6/14/2022	25253	Fulton Co. Treasurer	police protection for June	425.00
6/14/2022	25254	Village of Swanton	street sweeping & vac few storm drains	875.00
6/14/2022	25255	JB Pavement Repair	spray patching (replaces ck# 25166)	4,000.00
6/15/2022	25256	Allied Paving	Downpayment: walking path/lot	1,282.00
6/15/2022	25257	Sam's Club Credit Card	Misc - see statement	1,082.68
6/16/2022	25268	Habitec Security	Mill Street/reservoir: July - Oct.	321.24
6/16/2022	25269	Lammon Brothers	20 yards of topsoil	550.00
6/16/2022	25270	Upward Solutions	IT services - setting up Gmail	25.00
6/16/2022	25271	Verizon Wireless	Maintenance monthly cell bill	58.17
6/21/2022	25272	Molina Healthcare	Anthony's portion of insurance	84.00
6/21/2022	25273	Molina Healthcare	Village's portion of Anthony's ins.	252.73
		<b>ACH Payments</b>		
6/14/2022	ACH	Metamora State Bank	deposit slips for acct. ending 5169	74.36
			<b>GRAND TOTAL</b>	<b>23,592.52</b>

**Personnel & Finance** – Due to new/additional employee hires earlier this year, Karon Lane motioned to increase several employee wages accounts by \$19,900.00, several employee benefit accounts by \$8,150.00, the uniform accounts by a total of \$1,000.00 and the street account for Allied Paving by \$1,500.00. Seconded by John Hudik and approved by council.

Down the road we may have to move money for the NatureWorks Grant. If the Grant is awarded, the village portion will be \$26,287.00 for the new playground. Heather was asked if we have the funds and she said we do.

Discussion about the chicken barbeque that is scheduled for August 6<sup>th</sup> took place. Original plans were to have a memorial ceremony at the same time. It was decided to wait until next year for this. A letter will be sent to family members who have purchased a plaque for the memorial wall letting them know their plaques have been placed on the wall but the recognition ceremony is postponed until next year. If we are awarded the grant for the

park, we can incorporate that into our ceremony at the same time. A parade was also mentioned. For this year, Karon Lane motioned that we sell chicken halves on August 6<sup>th</sup> at T-mart. Seconded by Karen Noward and approved by council. We will order 500 halves and the selling cost will be \$7.00 for a halve.

**Lands & Buildings Report** – Anthony will call Craun Liebing to see where they stand at repairing our pump for the lift station. He will also contact Buckeye Pumps to have them come look at our lift stations to verify what kind of pump we need if we purchase new. We are looking into what takes priority, fixing old pump or buy new. Information will be reviewed at the next council meeting in 2 weeks and a decision made.

Anthony received quotes for a portable Honda generator for small projects such as pumping out the reservoirs, emergency purposes, or if a catch basin gets full. He received an estimate from Thomas Equipment, prices starting at \$1,090.00 on up, and an estimate from Brush Creek for \$1,129.00. Cindi Pawlaczyk motioned to purchase a Honda generator for a price up to \$1,500.00. Seconded by Karon Lane and approved by council.

Anthony asked for 2 new weed whackers. Our current ones are not efficient. Anthony also has a wish list for new tools, he currently uses some of his own. Cindi Pawlaczyk motioned to approve the purchase of new tools under the supervision of Village Administrator Jeff Pawlaczyk not to exceed \$4,000.00. Seconded by Karon Lane and approved by council. Cindi Pawlaczyk motioned to increase expense line A1-7-E-244-00 (small tools) by \$4,000.00. Seconded by Karen Noward and approved by council.

**Old Business** - We have been in communication with a property owner who was in violation of a village ordinance. He has complied by removing the hanging wooden boards from his building. Council would like a letter sent to him thanking him and asking him to continue working on the safety of his building.

The park was cleaned up and looked good after The Party in the Park. Karon Lane motioned to refund the deposit to the Chamber of Commerce for their park rental. Seconded by Cindi Pawlaczyk and approved by council.

**New Business** – Reviewed doorhangers for smoke testing that is to begin July/August as provided by CT Consultants.

Discussion took place about unlocking the park shelters when they are rented. It was agreed that they should only be unlocked the day of the rental, no early access.

**Fiscal Officer's Report** – The NatureWorks Grant is ready for submission. The total project would cost \$54,458.00, ODNR grant money would be \$20,966.00, Anderzack said they would donate \$7,205.00 toward the project, the village portion will be \$26,966.00. This is

all based on “if” the village is awarded the grant. We could be up against other cities/villages in Fulton County. Only one award is granted. Should hopefully know by late fall who will be awarded the grant.

Heather has information if anyone is interested in running for the OPERS election. The deadline is August 1, 2022.

The town garage sales are this weekend. There will be a port-o-potty located between the old church and the Metamora State Bank and an ice cream truck located at T-Mart. Maps will be available at Country Charm, T-Mart, Metamora Library and the Metamora State Bank.

Karon Lane motioned for the village to join The Metamora Chamber of Commerce. Seconded by Karen Noward. All council present was a yes vote except John Hudik voting no.

**Mayor’s Report** – the mayor will not be available for the meeting of September 7<sup>th</sup>. Asked Karon Lane, President, to run the meeting that night.

**Adjournment**- Karen Noward motioned to adjourn at 8:45 p.m. Seconded by Cindi Pawlaczyk and approved by all council.

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**Mayor- Richard Sauerlender**

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**VFO – Heather Lumbrezer**