

Metamora Village Council met in regular session on Monday, August 1, 2022 at 7:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward, John Hudik, John Pupos and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk.

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Minutes – Cathy Mossing motioned to approve the July 18, 2022, minutes as written. Seconded by John Hudik and approved by council.

Reading of the bills- Karen Noward motioned to pay bills as read. Seconded by Cathy Mossing and approved by all council.

DATE	CHECK#	PAYROLL PAYMENTS		
8/1/2022	25326	Heather Lumbrezer	Bi-weekly: 7/14 - 7/28	863.13
8/1/2022	25327	Anthony Jagodzinski	Bi-weekly: 7/14 - 7/28	1,344.34
8/1/2022	25328	Kyle Condon	Bi-weekly: 7/14 - 7/28	1,212.24
8/1/2022	25329	Debbie Lietzke	Bi-weekly: 7/14 - 7/28	97.57
		CHECKS:		
7/21/2022	25315	Evergreen Music Boosters	Memorial - Michelle Herr	75.00
7/21/2022	25316	Metamora Fire Dept.	Memorial - Jeff Simon	75.00
7/21/2022	25317	Todd Woodring	aluminum boat w/ trailer	100.00
7/25/2022	25318	Molina Healthcare	Anthony's portion for health ins.	84.00
7/25/2022	25319	Molina Healthcare	Village's portion for health ins.	252.73
7/26/2022	25320	Bill's Service Inc.	New Ex-mark lawn mower w/mulch kit	15,376.00
7/28/2022	25321	CT Consultants	sewer I&I study	687.22
7/28/2022	25322	Habitec Security	security monitoring-park	133.35
7/28/2022	25323	Lyndsey Peebles	office cleaning	50.00
7/28/2022	25324	Toledo Edison	electricity	1,556.77
7/28/2022	25325	Spectrum	phones,internet,fax	174.96
		ACH Payments		
7/19/2022	PI 8108	Transfer Acct	Transfer in order to pay Dec. MSB Street bond loan pmt.	1,000.00
			GRAND TOTAL	23,082.31

Old Business - Follow up on sewer credit for 234 Garnsey Avenue – Council agreed to issue the sewer credit based on the average sewer usage for Jan/Feb & March/April minus the 25% service fee as outlined in Ordinance 1056 passed July 12, 2021. Northeast Water Systems to be contacted with credit amount.

Discussions and follow-up to take place at future meetings regarding sewer credits for 2nd meter readings, pool sewer credits and also to discuss the possibility of increasing sewer rates if needed, etc. Ordinance to be re-addressed and possibly be re-written to go into effect the first of next year. Cathy Mossing made a motion for an ordinance to be drafted for any residents who do not have any outside meter to go thru the County should they request a sewer credit on their water bill when filling up a pool. Seconded by Cindi Pawlaczyk. Attorney Whitlock to be contacted to draft ordinance.

Smoke Testing was completed by CT Consultants on July 25th and 26th. Report on findings to be completed and submitted to the Village hopefully by the end of September. Quick reference map was already provided by CT Consultants showing many defect areas outlined by “red triangles”.

East Lift Station – Buckeye Pumps came to install the new pump we had planned to purchase for the east lift station on July 26th. The Village of Swanton assisted by pumping out the entire lift station. It was determined that our lift station was “poorly designed”. The bottom of the lift station is not flat, has a ridge in the middle of it causing our pumps to not seat properly. This causes one of the pumps to fall over, but not completely over. When this happens, the pump does not push enough pressure through to get the switch to open the valves to let the stuff out, which is causing our back-ups. The pumps can be running constantly but not pushing any sewer through and then the valves close so then it’s filling up. Solution is to re-do the lift station, opening up the bottom of the pit larger and possibly doing some upgrades to the rails, pumps, fans, etc. Buckeye Pumps will be preparing a quote for repairs, replacements, upgrades and prioritize what needs done. The new pump was therefore not installed. Council to review the proposed quote once submitted by Buckeye Pumps.

It was discussed that it may be in the near future to raise our sewer rates. We need to look at what we have brought into the village as sewer revenue and what we have expensed out of the sewer fund over the past two years. The last sewer increase was 5% not to be increased for at least 2 years. To be further discussed and if rate increase is to take place, it would be for the first of the year of 2023.

New Business – Holiday decorations. Sales rep contacted office to see if we wanted to add any new Christmas decorations. Pupos suggested that we purchase some additional

wreaths to add to the two garland banners that go across E Main Street and Maple Street. Heather to get a catalog or online website to Cathy Mossing for her to research prices.

Streets – Tar and Chipping. Pupos obtained a quote from Ward Construction. This company is doing work for the Township and the County and were the low bid for the County. Pupos also contacted Geddis and Gerken but they do not due tar and chipping. Quote included Park Street/Memorial Drive, Meadow Lane, Church, Oak, Elm, Ash and Pine Street. Cathy Mossing motioned to tar and chip Park Street and Meadow Lane and to increase Expense Line B1-6-B-255 by the appropriate amount needed. Seconded by Karen Noward. All council members agreed on the motion.

Cathy Mossing, Cindi Pawlaczyk and Karon Lane will be meeting with a few members of the Chamber next Monday to discuss items related to the park.

Fiscal Officer's Report – Cathy Mossing moved to suspend the rules on Ordinance 2022-10 amending the 1st and 2nd quarter appropriations for 2022, Seconded by John Pupos. Roll call vote: Karon Lane-yes, John Hudik-yes, Cindi Pawlaczyk-yes, Karen Noward-yes, Cathy Mossing-yes and John Pupos-yes. Cathy Mossing made a motion to pass Ordinance 2022-10 amending the 1st and 2nd quarter appropriations for 2022 and declaring an Emergency, Seconded by Cindi Pawlaczyk. Roll call vote: Karon Lane-yes, John Hudik-yes, Cindi Pawlaczyk-yes, Karen Noward-yes, Cathy Mossing-yes and John Pupos-yes. Motion Passed.

Letters were mailed out to 8 addresses regarding zoning related issues. Most of the residents have complied at this time.

The new Ex-mark mower was picked up from Bill's Service, Inc. in Blissfield last Friday. Final price went up by \$640 from the original quote. A jack mount kit was also purchased at the time of pickup.

Shelter house rental – questions have been asked by two upcoming rental parties regarding the use of alcohol at the park for a graduation party and on a separate occasion, a bouncy house for a birthday party. Park rules indicate “no alcohol” and council denied allowing the bouncy house due to risk of liability. Leasing the park, paying the higher lease fee and obtaining liability licenses fall under the separate park lease for the higher rental fee but not under the simplified park shelter rental agreement.

Letters were also mailed out to the families who have purchased nameplates for the memorial wall since COVID hit and no dedication ceremony has taken place since 2019. The letters indicate that we hope to incorporate the memorial ceremony at next years chamber event. If not, we will be planning something separately. Sue Clendenin mailed the office a “Thank You” for nominating her and purchasing a nameplate on her behalf for her many years of service to the village and the park.

Pupos mentioned that Anthony has looked at the tires on all the village vehicles and is recommending replacing the tires on the old Ex-Mark mower. That is the only piece of equipment/vehicle that needs tires replaced. Anthony will get a quote from Bill's Service, Inc. in Blissfield.

No new updates or news on the purchase of the new truck as to when it will be arriving.

No new updates on the boil advisory as to when that will be lifted. As of Monday morning, the County was taking in a water sample to be tested. The Director of Public Utilities, Lincoln Frey, indicated he would call the office once the boil advisory is lifted so that we can post something regarding the same.

Mayor's Report – nothing to report this month.

Adjournment- John Pupos motioned to adjourn at 7:32 p.m. Seconded by Cathy Mossing and approved by all council.

Mayor- Richard Sauerlender

VFO – Heather Lumbrezer