

Metamora Village Council met in regular session on Monday August 15, 2022, at 8:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward, John Hudik, John Pupos and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Village Administrator/Zoning Inspector Jeff Pawlaczyk and Maintenance Supervisor Anthony Jagodzinski.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Guests:** Tom/Tina Sullivan and Jeff Truckor/Cheryl Robison.

Tom Sullivan – Would like to address several issues. First being the dumpster he had rented that was placed on W. Main Street last week. He was unhappy how that was handled by the village. Second issue/question is “who’s job is it to police zoning violations here in town?” Response: complaints are passed along to the Zoning Officer and/or council members may address the Zoning Officer with items they may see in violation in town. Zoning officer handles or approves of the office to compose a letter to be mailed out. Third issue discussed was about the ongoing 4-wheeler problem in town. Tom was upset that a Council member did not contact the Sheriff’s Department when an ATV motorist showed up at her house and she didn’t call the law. Response: The motorist was “not invited, nor was she aware of it until the individual started up to drive away”.

Jeff Truckor – Addressed a letter he had received about his grass/weeds at the property on W. Main Street. Problem was rectified immediately. Jeff was upset about the weeds at the Village’s reservoir and lagoons as it’s going to seed and getting into his fields. Asking the village to mow and manage the weeds and start preventative maintenance. Village will take care of ASAP. Around the water sources, the village is restricted as to “what” we can spray and that needs to be looked into and whether we can spray 24D. Jeff asking the village to put in a retention ditch or tile on the south side of the upper reservoir. When we get a large rain, the runoff floods his crops. Village needs to do something to take care of the surface waters. Jeff also addressed this past winter when the County contacted the office about a potential sale of his land. Jeff was unhappy that it wasn’t kept quiet and informed us that in the future he will have an order issued so any potential sale of that land will not be able to be discussed publicly. Jeff was advised that the village was never made aware on this particular incident that it was not to be discussed.

**Minutes** – Cathy Mossing motioned to approve the August 1, 2022 minutes as written. Seconded by John Pupos and approved by council.

**Personnel & Finance** – Karon Lane made a motion to increase the Expense Line of A1-3-B-242 by \$500 for gas for mowing at the park. Seconded by Cathy Mossing. Approved by all of council.

Karon Lane made a motion to transfer \$20,500 from the General Fund (A1) to the Street Fund (B1) to pay the bill for the tar and chipping that was done on Park Street and Memorial Drive. Seconded by Cathy Mossing. Approved by all of council.

Heather asked to order two safety green sleeveless shirts for each of the maintenance employees.

**Lands & Buildings Report** – Trucks are both down currently. The Ford will be going in the shop on Wednesday as it has a bad axle seal and no acceleration. The maintenance guys will be putting on new rear brakes and rotors on the GMC.

County auction is upcoming. Anthony composed a list to be submitted and things to be sold. The only item to be checked on is the auger that's on the list to see if the Township is interested in purchasing that item since they sometimes borrow it. List needs submitted no later than Friday, September 2, 2022. Auction is September 17, 2022. John Pupos made a motion to send the referenced items to auction once confirmation is received back from the Township. Seconded by John Hudik and Karen Noward. Approved by all of council.

EPA report has been received regarding the lagoon inspection that was held on July 21, 2022. Clarification was received regarding the permit violation listed. It had not expired due to the village's error; it was due to lack of staffing of the EPA and they did send an email clarifying such information. Permit was renewed and is current. The only other issue is the vegetation around the "outfall" sign needs to be taken care of. Anthony and Kyle will address that issue. Mike Stiles was able to answer all questions confidently and visited the lagoon with the EPA inspector, Alexander Young, and Anthony attended as well.

Received a quote from Buckeye Pumps in the amount of \$6,185.00. This includes the repairs needed at the bottom of the east lift station and installing the new pump that was previously ordered. Cathy Mossing made a motion to hire Buckeye Pumps to make the needed corrections to the lift station by drilling out the concrete at the bottom of the pit and installing the new pump. Seconded by Karon Lane. Repairs to be paid out of expense line E2-5-C-239-00. Approved by all of council.

Gates and the fence around the dumpsters in our public lot are in need of repair. Discussed whether to tear it down or do the necessary repairs. Got Jeff Truckor's opinion due to him having one of the dumpsters in that area. Agreed upon by council to keep the existing fence and gate and making the necessary repairs. Cathy suggested that maybe we should go back to locking them to keep out others from using that area.

**Reading of the bills-** Karen Noward motioned to pay bills as read. Seconded by Cindi Pawlaczyk and approved by all council.

<b>DATE</b>	<b>CHECK #</b>	<b>PAYROLL PAYMENTS</b>		
8/16/2022	25342	Karen Noward	Monthly payroll for August	128.61
8/16/2022	25343	Heather Lumbrezer	Bi-weekly payroll: 7/28 - 8/10	730.10
8/16/2022	25344	Jeff Pawlaczyk	Monthly payroll for August	279.50
8/16/2022	25345	Anthony Jagodzinski	Bi-weekly payroll: 7/28 - 8/10	1,332.35
8/16/2022	25346	Kyle Condon	Bi-weekly payroll: 7/28 - 8/10	1,212.24
8/16/2022	25347	Debbie Lietzke	Bi-weekly payroll: 7/28 - 8/10	65.05
8/16/2022	25348	Richard Sauerlender	Monthly payroll for August	312.72
8/16/2022	25349	Mikael Stiles	Monthly payroll for August	569.40
8/16/2022	25350	Cathy Mossing	Monthly payroll for August	128.61
8/16/2022	25351	Cindi Pawlaczyk	Monthly payroll for August	128.61
		<b>CHECKS:</b>		
8/4/2022	25330	Forrest Auto Supply	Ford Truck supplies & stand	289.23
8/4/2022	25331	Allied Paving	Balance of seal coating park	2,000.00
8/4/2022	25332	NWO Control	July mosquito spray x 2	331.44
8/4/2022	25333	Tri-County Fuels	diesel fuel	38.21
8/4/2022	25334	Village of Swanton	3.5 hours of vac system	525.00
8/9/2022	25335	Luckey Farmers	weed killer: 2.5 gallons	216.18
8/9/2022	25336	The Craun-Liebing Co.	Repair to SFV3B pump	3,580.00
8/9/2022	25337	Impact Printing	1000 business checks	164.65
8/9/2022	25338	Lowes CC	winch; L&B & sewer supplies	767.64
8/9/2022	25339	Treasurer Fulton Co.	police protection for August	425.00
8/9/2022	25340	Personnel Concepts	annual compliance posters	454.44
8/10/2022	25341	CT Consultants	1/2 hr. grant writing assistance	50.63
8/15/2022	25352	Kuhlman Corp.	supplies	286.80
8/15/2022	25353	Ohio Gas Co.	monthly heat bill for office & Mill	23.62
8/15/2022	25354	Sam's Credit Card	Misc supplies & gas for truck	1,760.28
8/15/2022	25355	Perry Corporation	copier maintenance	139.49
		<b>ACH Payments</b>		
8/9/2022	ACH	OPERS	village contribution for July	1,462.94
8/9/2022	ACH	EFTPS	village contribution for July	176.30
			<b>GRAND TOTAL</b>	<b>17,579.04</b>

**Old Business** – Sewer rate research. Sewer rates have not been increased since 2018 (Ordinance #997). Document was produced with the revenue and expenses from the Sewer Fund (E2) for the years 2019 thru current. This year has been an exception to more expenses due to the hiring of two full-time maintenance employees and part of their wages coming out of that fund as well as many repairs done to the pumps and lift station. If a

sewer rate increase needs to go into effect, council wants to be able to inform the residents well in advance. Topic to be tabled for the first part of next year and re-visited when 2022 revenue and expenses have been calculated.

Jeff Truckor raised the question about the current water situation with the County. Administrator Jeff Pawlaczyk explained the current problem as it has been explained to him by the County. It has been a radio interference issue and not sure what the problem was the second time. The village will contact the county commissioners to follow up on the status of any repairs being made or the solution to this ongoing water problem as well as a resident on Swanton Street who did not receive the letter that the boil advisory was lifted. The village has lost water twice so far this year.

**New Business** – Karon Lane produced a bill from Eisel Construction that was submitted to Alice Herrick regarding a drainage problem. Alice stated the bill should be paid for by the Village as it was due to a broken tile belonging to the village that caused her yard to be flooded and needing dug up. John Pupos will contact Joe Eisel to get more information before the village takes responsibility for paying that bill.

**Fiscal Officer's Report** – CivicReady Alert Notifications have been implemented by Northeast Water Systems. Heather will be trained on the General Alerts that can be implemented by the village. Information on how to sign up for these alerts were mailed from the County with the boil lift advisory notice. It has also been added to the villages Facebook page, village website and will also be added to the Fall newsletter that will be coming out soon. Residents should sign up so they can be notified immediately of any issues/events here in town.

Fall newsletter is in process of being drafted. Copy provided to all of council looking for any suggestions or additions to be added. Plan is to have the newsletter mailed by the end of August.

**Mayor's Report** – Mayor will be out of town in the upcoming weeks and asked if anyone on council had a problem with Heather signing the checks with him being gone. No one was opposed. President Karon Lane will be running the next meeting of September 7, 2022.

Mayor received paperwork about joining the Mayor's Association. The village has not paid for this membership since Richard has been mayor. With being a current member of TMCOG, it was decided to not pay for this particular membership as we receive information from other helpful resources.

Karon Lane called for an executive session. John Pupos motioned for Executive Session at 9:07 pm to consider the purchase of property. Seconded by Karen Noward and Karon Lane. Roll call vote: Karon Lane-yes, John Hudik-yes, Karen Noward-yes, Cindi Pawlaczyk-yes, John

Pupos-yes and Cathy Mossing-yes. Motion to leave executive session was made by Karon Lane at 9:11 pm and seconded by Cindi Pawlaczyk. No action on this matter was taken.

One more topic up for discussion is the problem with large trucks driving down Swanton Street and over the bridge. Maintenance to look on Swanton Street to see if signs are posted going both North and South. If not, we need to post signs.

**Adjournment-** Cathy Mossing motioned to adjourn at 9:13 p.m. Seconded by John Pupos and approved by all council.

---

**Mayor- Richard Sauerlender**

---

**VFO – Heather Lumbrezer**