

Metamora Village Council met in regular session on Wednesday, September 7, 2022 at 7:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward, John Hudik and Cathy Mossing. John Pupos – absent.

Other officials present: VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk. Mayor Richard Sauerlender – absent.

Council President, Karon Lane, opened the meeting with the Pledge of Allegiance. Mayor Sauerlender is on vacation and President Karon Lane announced she will be running tonight’s meeting.

Guests - Joe Schwind. Discussed ongoing mowing issues over the years with blowing grass & stones towards his property. Damage was previously caused to his siding. It has been addressed over the years, but nothing ever corrected. He indicated that we do not have a guard on the mower. Cathy Mossing made a motion to reimburse Mr. Schwind for the siding damage, seconded by Karen Noward. Council also advised that the guard will be placed back on the mowers. Mr. Schwind also brought up an ongoing problem in the park regarding dogs on leashes and picking up the feces. Reminder will be posted on village Facebook page.

Rob Whilhelm Jr. – just visiting to watch the process of the council meeting. No discussions or complaints to address.

Tom Sullivan – Following up from last council meeting regarding “how” zoning is policed? Tom mentioned that the Mayor advised at the last meeting on August 15, 2022 that it’s handled on a complaint basis. Tom researched the village minutes and ordinances and cannot find where that was ever discussed or legally changed. Asking if we can provide him with information as to when it was changed from being policed to on a complaint base only. Tom would like a copy of the ordinance/minutes when the change transpired if it did change. Council would like the Mayor to follow up on this. Also made a statement about council and their oaths and upholding the laws as written, he feels that’s not being done when it comes to zoning. Personal note, Tom feels council should be trying to make the town better than it was when they took office and leading by example. Tom addressed open seats on the Fulton County Economic Development and Planning Commission. Cathy Mossing mentioned she had those items added to tonight’s agenda and will be inquiring for more information.

Minutes – Cathy Mossing motioned to approve the August 15, 2022 minutes, with corrections. First correction: Tom Sullivan’s concern, He was unhappy how that was handled “by the village”. Second correction: Executive Session, “No action on this matter was taken.” Seconded by Cindi Pawlaczyk and approved by council.

Karen Noward motioned to pay the bills as read. Seconded by Cathy Mossing and approved by all council.

DATE	CHECK#	PAYROLL PAYMENTS		
8/25/2022	25361	Heather Lumbrezer	Bi-weekly pay: 8/11 - 8/24	840.96
8/25/2022	25362	Anthony Jagodzinski	Bi-weekly pay: 8/11 - 8/24	1,332.35
8/25/2022	25363	Kyle Condon	Bi-weekly pay: 8/11 - 8/24	1,212.24
8/30/2022	25373	Jeff Pawlaczyk	Payroll: snow removal Jan-April	1,123.52
		CHECKS:		
8/15/2022	25356	Molina Healthcare	employees’ portion of premium	158.38
8/15/2022	25357	VOIDED	wrong check # printed on check	0.00
8/17/2022	25358	Molina Healthcare	villages portion of premium	475.86
8/17/2022	25359	T-Mart	Gas card for Tom for park mowing	500.00

8/17/2022	25360	Verizon	Maintenance cell phone bill	58.27
8/25/2022	25364	BKSMWM	Kevin Whitlock - Atty services	816.00
8/25/2022	25365	Buckeye Concrete	equipment rental snow removal	675.00
8/25/2022	25366	Habitec Security	security - park and reservoir	238.05
8/25/2022	25367	Kyle Condon	uniform reimbursement	111.97
8/25/2022	25368	Lyndsey Peebles	office cleaning for August	50.00
8/25/2022	25369	Toledo Edison	electricity	1,464.26
8/30/2022	25370	Advanced Sanitation	trash pickup: Sept - December	240.00
8/30/2022	25371	Spectrum	phone, internet & fax	174.96
8/30/2022	25372	Ward Construction	tar & chip Park St. & Memorial Dr.	20,500.00
8/31/2022	25374	Metamora Post Office	5 rolls of stamps (newsletters)	300.00
9/8/2022	to be cut	CT Consultants	Professional services thru 7/31	8,789.49
9/7/2022	25375	Anthony Jagodzinski	uniform reimbursement	440.46
9/7/2022	25376	Buckeye Pumps	New pump and E. Lift Station repair	15,275.00
9/7/2022	25377	Luckey Farmers	Weed killer	432.35
9/7/2022	25378	Forrest Auto - Napa	grease	49.98
9/7/2022	25379	NWO Control	mosquito spray x 2 in August	331.44
9/7/2022	25380	Gov't Acct. Solutions	yearly license renewal & software	3,000.00
9/7/2022	25381	Tri-County Fuels	diesel fuel	200.22
9/7/2022	25382	Village of Swanton	vac truck & employee (10 hours)	1,500.00
		ACH Payments		
9/7/2022	ACH	EFTPS	Village contrib. for medicare & ss	259.09
9/7/2022	ACH	OPERS	Village contribution for pensions	1,629.13
			GRAND TOTAL	62,178.98

Old Business - Invoice from Joe Eisel re: village property / Alice Herrick property. Due to John Pupos being absent who discussed the invoice with Mr. Eisel and the details – discussion of the invoice will be tabled to next meeting of 9/19/22.

Sidewalks – information packets provided as to how the Village of Swanton is handling a sidewalk grant program for their residents. Discussion held amongst council about getting a program started. Karen N. and Cindi made a list of the bad sidewalks in town at one point and turned it over to John P. and the Mayor. Council would like to see that list and start repairing the sidewalks as soon as possible that are the villages responsibilities and any trees that may need removed by the village. John Hudik indicated that some of the sidewalks were crushed when the sewer work was done, and the village should be responsible for replacing those areas. Also need to determine which areas were caused by any water lines and work with the county. Heather to check on any CDBG monies that might be available thru Maumee Valley Planning.

East Lift Station – Employees of Buckeye pumps came out on 8/30/2022 and drilled out the bottom of the pit and with the assistance of Swanton’s vac truck, the new Buckeye Flygt pump was installed. Work was performed until around 9 pm that night. The use of Swanton’s vac truck invoice may be slightly higher than estimated due to the number of hours.

Pumps – quote came back on the 2nd Gorman-Rupp pump for repairs in the amount of \$5780.00. New Gorman-Rupp pump is quoted at \$7870.00. New Buckeye pump to match the current new pump recently installed is \$9090.00. Council impressed with new company, Buckeye Pumps. Cathy motioned to purchase a new pump with Buckeye Pumps, seconded by John Hudik. All council approved.

Reservoir – drainage ditch. Council would like to look at the ground and discuss further. Topic tabled to the next council meeting.

New Business – Cathy met with the Chamber of Commerce re: Party in the Park for next year. This topic will be tabled until next meeting as well when the Mayor and all council members are present for Cathy to present information.

Fulton County Revolving Loan Fund Committee- office received an email asking if anyone from the village would like to be a representative on behalf of the village? Cathy Mossing volunteered to be our representative. Paperwork to be submitted.

Fulton Co. Regional Planning & Economic Development – Cathy Mossing indicated that the village needs to be more involved with those two programs and that someone needs to start attending those meetings. Also suggested the village becoming a “Member” of Economic Development and paying for one of the Tiers in the membership. Cathy Mossing motioned to submit the application for the Associate Membership in the amount of \$500 per year with a 5-year commitment. Seconded by John Hudik and approved by all of council. Cathy indicated that as a village we need to join, and someone needs to be attending these meetings regularly on behalf of the village. Cathy will find out more information as to meeting times and locations for both committees and asked for someone to step up and attend the meetings. To be discussed at the next council meeting and a representative to be appointed.

Park Lease & Park Signs – minor discussions were had regarding stocking the shelters and allowing the use of village equipment when the park is leased. Need to order extra keys for both shelter houses for re-stocking the toilet paper and towels. Cathy Mossing still doing some research – discussion to be tabled until next council meeting. Cindi also inquired whether the EYA should carry their own liability insurance also?

Karon Lane asked about placing the “No Trucks” signs on Swanton Street. Maintenance guys have already taken care of the issue. A recent sign was installed on a pole when traveling South. There are now signs placed on Swanton Street coming both from the North and the South.

Fiscal Officer’s Report – Heather provided the Mayor and Council with a copy of an email from Lincoln Frey regarding the recent water issues here in town. As mentioned in that email, our water main in town is very old and without fully replacing the main, Lincoln indicated he cannot predict when another issue could arise. Council asked Heather to follow up on that statement and inquire “if” there is a plan to replacing the old water line?

Anthony is obtaining 3 different quotes on a new skid steer instead of a new tractor. He will bring those to the next L&B committee meeting.

County Alert System – need to spread the word to get our residents to sign up for this alert system thru the County. Heather asking to attend a workshop that the County will be presenting on September 27, 2022 on how the village can use the alert system for “general alerts” put out by the village. Recommended for Heather to attend. Debbie will be back to work by then and cover the office that morning.

ARPA Grant monies – All monies were originally placed in the Professional Services expense line. Some monies need transferred to the Supplies and Materials expense line in order to reimburse/pay a bill to CT Consultants for the smoke testing recently done in town. Cathy Mossing motioned to move \$1,000 from expense line B12-7-X-234 Professional Services into expense line B12-7-X-240 Supplies and Materials to pay CT Consultants bill. Seconded by Karen Noward. Approved by all of council.

Prosecutor/Solicitor fees – Blanket Purchase Order is running low and may not have enough monies for the remainder of the year. Cathy Mossing made a motion to increase PO#

202227 by \$2,000.00 for future legal work, seconded by Karen Noward. Approved by all of council.

Bills Service – quote obtained for the older mower to get some things purchased/fixes – maintenance issues. Cathy Mossing made a motion to purchase the necessary items in the amount of \$585.75 and pay from expense line A1-7-E-235. Seconded by Karen Noward and approved by all of council.

Halloween event – Heather met with Chief Jessica Geer from the Fire Department. Meal items will be purchased for Halloween night by the Village and the Gleaners but hosted at the Fire Department. Village will order and pay for a port-o-potty due to EMT classes being held that night in the meeting room. Village will also purchase candy and glow sticks to be passed out in front of the village office on Halloween for 400 kids. Glow sticks or necklaces to also be purchased in bulk to include the upcoming Christmas parade (green & red), 100 items for Christmas.

Sewer credit requested by Danyel Vance on Garnsey Ave. for filling up their pool. Cathy Mossing made a motion to issue a credit in the amount of \$35.50, seconded by Karen Noward and approved by all of council. Discussion was had about changing the way it's handled next year for pool credits and a new ordinance drawn up. It was indicated that they thought John Pupos was working on this issue. Need to follow up with John Pupos due to his absence at this meeting.

Mayor's Report – President Karon Lane read the Fulton County Sheriff's report for the month of July.

Karon Lane asked to go into executive session concerning the purchase of property. Cathy Mossing motioned for executive session at 8:16 pm for the discussion of property. Roll call vote: John Hudik-yes, Karen Noward-yes, Cindi Pawlaczyk-yes and Cathy Mossing-yes. Motion to leave executive session was made by Cathy Mossing at 8:26 pm and seconded by Cindi Pawlaczyk. Council decided to make an offer and submit a bid on a piece of property.

Adjournment- Cathy Mossing motioned to adjourn at 8:27 p.m. Seconded by Cindi Pawlaczyk and approved by all council.

Mayor- Richard Sauerlender

VFO – Heather Lumbrezer