

Metamora Village Council met in regular session on Monday September 19, 2022 at 8:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward, John Hudik, John Pupos and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Village Administrator/Zoning Inspector Jeff Pawlaczyk and Maintenance Supervisor Anthony Jagodzinski.

Guests: Tom Sullivan

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Tom Sullivan inquired when the zoning was changed from making a list of residents in violation of our ordinances to complaint-based enforcement. Mayor said the ordinances do not specify the process on how to enforce zoning violations, in the past we tended to operate on a complaint-based enforcement. Cathy proposed that a few council members “police the town” looking for noxious weeds/overgrown grass, if a resident is in violation, they will be sent a letter requesting them to clean up their yards. The letter will also state that if they need assistance contact The Metamora Chamber of Commerce, they have a program in place for residents that need help with yardwork.

Minutes – Cathy Mossing motioned to approve the September 7 2022, minutes as written. Seconded by Cindi Pawlaczyk and approved by council.

Reading of the bills-

| DATE | CHECK# | PAYROLL PAYMENTS | | |
|-----------|--------|-----------------------|---|----------|
| 9/13/2022 | 25384 | Karen Noward | Monthly payroll for September | 128.61 |
| | 25385 | Heather Lumbrezer | Bi-weekly payroll: 8/25 - 9/7 | 726.91 |
| | 25386 | Jeffrey Pawlaczyk | Monthly payroll for September | 279.50 |
| | 25387 | Anthony Jagodzinski | Bi-weekly payroll: 8/25 - 9/7 | 1,332.35 |
| | 25388 | Kyle Condon | Bi-weekly payroll: 8/25 - 9/7 | 1,212.24 |
| | 25389 | Richard Sauerlender | Monthly payroll for September | 312.72 |
| | 25390 | Mikael Stiles | Monthly payroll for September | 569.40 |
| | 25391 | Catherine Mossing | Monthly payroll for September | 128.61 |
| | 25392 | Cynthia Pawlaczyk | Monthly payroll for September | 128.61 |
| | | CHECKS: | | |
| 9/8/2022 | 25383 | CT Consultants | Prof. srvs. thru 7/31/22 -smoke testing | 8,789.49 |
| 9/12/2022 | 25393 | Fulton Co Econo. Dev. | Associate membership | 500.00 |
| 9/12/2022 | 25394 | Joe Schwind | Reimb. - repairs to garage siding from park mower | 75.00 |
| 9/15/2022 | 25395 | BKSMWM | Prosecutor services for August | 132.00 |
| 9/15/2022 | 25396 | Bill's Service Inc. | tire repair; parts for old Exmark mower | 495.15 |
| 9/15/2022 | 25397 | FC Commissioners | Water bill for park, office & shop | 67.02 |
| 9/15/2022 | 25398 | Lowes CC | park supplies and small tools | 186.42 |
| 9/15/2022 | 25399 | Mike's Repair | 2001 F450 axles, shock & oil | 873.00 |
| 9/15/2022 | 25400 | Ohio Gas Co. | Gas bill for office and shop | 23.62 |
| 9/15/2022 | 25401 | Perry Protech | copier maintenance | 112.33 |
| 9/15/2022 | 25402 | Sams CC | GMC rear brakes; gas; office supplies; L&B supplies; misc sewer | 1,511.77 |
| 9/15/2022 | 25403 | Treasurer Fulton Co. | Police protection for September | 425.00 |
| 9/19/2022 | 25404 | Mikes Repair | add'l due on F450 repairs | 48.00 |

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|-----------|-------|------------------|------------------------------------|------------------|
| 9/19/2022 | 25405 | Verizon Wireless | monthly cell phone for maintenance | 58.19 |
| | | | GRAND TOTAL | 18,115.94 |

Karen Noward motioned to pay bills as read. Seconded by Karon Lane and approved by all council.

Personnel & Finance – Karon Lane motioned to increase expense line E2-5-C-252 (sewer-equipment) by \$10,000.00 for the purchase of the 2nd pump from Buckeye Pumps. Seconded by Mossing and approved by Council.

Lane motioned to increase expense line A1-7-B-212 (council-benefits) by \$800.00 for OPERS, Medicare & SS. Seconded by Mossing and approved by council.

Lands & Buildings Report – Dave White Chevrolet has a new truck coming to their lot in a few months that they wondered if we would be interested in. Pupos and Anthony will reach out to Dave White’s to find out more information about this truck. We have ordered a different truck from White’s, but they still cannot give us a time frame as to when the ordered truck will be in. It was also suggested to look at other car dealers to see if they have anything on their lots.

We have received 2 quotes from Buck & Knobby and 1 quote from Kenn-Feld Group for a skid steer. One quote from Buck & Knobby is for a 2022 Mustang that is on lease at the moment, it will be returned soon with roughly 150 hours on it. If we want to purchase a new one it has to be ordered, there are none available on their lots. We also need to purchase a new trailer to pull the skid steer around, the estimated cost for a trailer is \$10,000.00. Cathy motioned to purchase the 2022 Mustang in the amount of \$48,300.00 from Buck & Knobby. Seconded by Cindi and approved by council. Pupos motioned to increase expense line A1-7-E-252-20 by \$10,000.00 for the purchase of the skid steer. Seconded by Cindi and approved by council.

We are looking into having our lagoons surveyed to see how soon we will need them dredged.

Leaf pick-up for Assumption starts soon, L&B recommends leaving their rate the same as last year at \$100.00 an hour.

We have \$2,000.00 budgeted this year for sidewalk repairs, we would like to start doing the repairs that are “top concern” soon. Sidewalks in front of Butson’s house and Hudik’s house were areas mentioned. We are also working with Maumee Valley Planning about CDBG monies that we could possibly get for use toward the repairs.

A property owner had a complaint about the Village Reservoir’s draining onto their field. It was suggested to have the land surveyed before addressing this concern. During this conversation questions about property we own around the lagoons came up. Who farms the land? Do we have access to it without going onto another property? We will need to research more. Cathy motioned to check prices with R.J. Lumbrezer to have the reservoir’s surveyed, and if under \$1,500.00 go ahead and have it done. Seconded by Pupos and approved by council.

Pupos motioned to pay a bill to Joe Eisel that was submitted to us by Alice Herrick. Pupos confirmed that the break was on village property therefore we are responsible. Seconded by Hudik and approved by council.

Old Business -Cathy has been working on the shelter rental agreements. We now have 2 options for rental, with kitchen and without kitchen. She also removed the rules and regulations, people who rent the shelter are expected to follow the park rules. She updated the responsibilities when using the shelters. Cathy motioned to amend ordinance 955.02 as

submitted in reference to leasing the Metamora Community Park. Seconded by Lane. First reading was approved by council. Looking into if there are signs in the park with the rules and regulations posted, if not we will need to order some.

Cathy has been working with the Chamber of Commerce. It was decided that the Village Council would run the dinners at the Party in the Park and get the profit, in exchange the village will plan/host a parking lot event next fall. Ideas tossed around: craft vendors, food vendors, trunk or treat for kids, band and bar at night, The Chamber will run one of these events and get the profits. Also at the Chamber meeting a suggestion to have a Christmas tree decorating contest was suggested, Cathy thought it was a good idea and something to look into.

Economic Development meets the 2nd Tuesday of the month at 8:00. Cathy volunteered to be the village representative. The Regional Planning Commission meets the 4th Tuesday of the month at 6:00 p.m. Jeff Pawlaczyk is our representative and is not always available to attend.

Discussion took place about sewer credits for people who fill their pools. The county will come read meters when filling pools, this only pertains to residents who don't have a second meter. When more information is determined we will inform residents on what to do.

Cathy motioned to suspend the rules to Ordinance #2022-11 accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. Seconded by Karon Lane. Roll call vote: Lane-yes, Hudik-yes, Pawlaczyk-yes, Noward-yes, Mossing-yes. Cathy moved that we pass Ordinance #2022-11 accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor under emergency measure. Seconded by Karon Lane. Roll call vote: Lane-yes, Hudik-yes, Pawlaczyk-yes, Noward-yes, Mossing-yes. Motion passed. Pupos left the meeting early and was not in attendance for the roll call vote.

Cathy suggested we offer our "brush mulch" to village residents. Council members determined it is not treated mulch and could have weeds and bugs so therefore not recommended.

Our maintenance workers will take care of mowing the lagoons and reservoirs, it does not need to be hired out.

Fiscal Officer's Report – Will be attending Civic Ready Workshop on Tuesday September 27. Also meeting with the County Auditor on Wednesday September 28.

The County has a work order to clean out 10-mile creek, it is scheduled to be done this winter.

Reached out to the county regarding our water main line. They said it is a known concern and have only just begun to address it. They are in the process of changing their alarm system that has proven to not be a reliable source.

Will contact Amboy Township and Berkey Farm Center to see who has their pesticide license, will see if it is ok to piggyback off of one of them.

Mayor's Report – Read the Sheriff's report for August. Received information about Christmas at the Cabin at the fairground, accepting volunteers or monetary donations.

Adjournment- Lane motioned to adjourn at 9:17 p.m. Seconded by Cathy Mossing and approved by all council.

Mayor- Richard Sauerlender

VFO – Heather Lumbrezer