Metamora Village Council met in regular session on Monday, May 6, 2024 at 7:00 p.m.

Council members present: President Karen Siefker, Cindi Pawlaczyk, John Pupos, Gary Loar, Rob Armstrong and Lee Ann Miller.

Other officials present: Mayor Cathy Mossing, VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk.

**Mayor Mossing opened the meeting with the Pledge of Allegiance.**

**Minutes** – Gary Loar motioned to approve the April 15, 2024, minutes as written. Seconded by John Pupos and approved by council.

**Visitor(s):** Jeff Truckor

* Metamora Chamber of Commerce. Proof of liability insurance & liquor liability provided. Copy of F-Permit provided but had to be re-done online. Still waiting for that to come back. Lease payment, security deposit, lease paperwork all turned in. Permission granted for access to Shelter B garage on Tuesday to drop off food/supplies. Loar made a motion to sign the lease and charge a total of $600 for the event and seconded by Armstrong and approved by council. Items from last year discussed re: safety. Ballard’s need to be left up so vehicles cannot enter the park area and a barricade (snow fence) be added around the grilling area outside of the concession stand.
* Maple Street property was also addressed with Truckor re: the temporary wood structure impeding on the sidewalk. Truckor is waiting for a grant for the façade of his building. No time frame was given to the zoning inspector as to when the temporary wood structure would be coming down.

**Mayor’s Report**

* Sheriff’s report for the month of March
* FCEDC annual meeting & awards banquet was held April 25, 2024. Metamora’s Kim Smallman won Volunteer of the Year; Anderzack-Pitzen Construction recognized as Business of the Year and council member Gary Loar was presented the Robert Fulton Award.
* The Chamber will be revamping their officer positions. There will be 3 positions on the board that will be non-voting, Mossing and Loar’s will be 2 of these positions, which eliminates the conflict of interest since they both are involved with The Village and The Chamber.
* Siefker motioned for the price of chicken dinners at the Party in the Park be $13.00 and the chicken halves be $8.00. Seconded by Loar and approved by council. Mossing needs volunteers on Thursday evening and Saturday morning to help with transporting roasters.
* Mossing made a few changes to the Maintenance Ordinances; she would like it reviewed and do the 1st reading to pass the ordinance at the next meeting.

**Fiscal Officer’s Report**

* Painting update discussed.
* There is asbestos in the buildings at the reservoir. Demolition will not take place until it is removed, pushing demolition to June or after. Decision to have back area put back to grass and front area to stone.
* A copy of Auditor of State’s Bulletin 2024-003 was passed out to staff, council, etc. Everyone was asked to read it re: fraud.
* ODOT invoice being contested. Council advised not to pay until itemized as to “which curb the bill is for”. Lumbrezer to advise ODOT.
* Miller motioned to reallocate $25.00 from account #1000-715-348 to account #1000-715-290 to pay Pupos for a meeting he attended in Wauseon. Seconded by Armstrong and approved by council with Pupos abstaining.
* Siefker motioned to waive the rental fee for Shelter B & kitchen for the Boy Scouts Pack 239 spring picnic on Saturday, May 18th. Seconded by Pupos and approved by council.

**Reading of the bills-** John Pupos motioned to pay bills as read. Seconded by Rob Armstrong and approved by all council.

**Committee Report Updates-**

* **Environment, Planning & Properties-** None
* **Personnel, Finance & Security-** Armstrong has the sound system ready to be tested for movie night. Discussions still taking place re: screen, EYA party, snacks, movie title, etc. Also still reviewing credit card policy for the office.
* **Streets, Transportation & Utilities-** None

**Old Business**

* Vacated alleys & comprehensive plan. Loar will follow up with Fulton Co. Planning Commission.
* Party in the Park – Memorial Ceremony letters have been mailed to all families.
* Codified Ordinances with Walter Drane – Mossing is suggesting that the nuisance ordinance updates be codified by doing a mid-year update. Pupos made a motion to do a semi-annual update with Walter Drane to include our revised nuisance ordinances, seconded by Miller and approved by council.

**New Business**

* Town garage sale for June 22nd. Council agreed no port-o-potty rental this year.
* Miller motioned to pass newly drafted agreements for summer concession stand use, summer volleyball league and EYA use of equipment. Seconded by Pupos and approved by council.

**Administrator & Zoning Officer’s Report** – Nothing to report.

**Adjournmen**t- Pupos motioned to adjourn at 8:18 p.m. Seconded by Loar and approved by all council.

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 **Mayor- Catherine Mossing VFO – Heather Lumbrezer**