Metamora Village Council met in regular session on Monday, July 1, 2024 at 7:00 p.m.

Council members present: President Karen Siefker, Cindi Pawlaczyk, Gary Loar, Rob Armstrong and LeeAnn Miller. John Pupos was absent.

Other officials present: Mayor Cathy Mossing, VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk.

**Mayor Mossing opened the meeting with the Pledge of Allegiance.**

**Minutes** – Gary Loar motioned to approve the June 17, 2024, minutes as written. Seconded by Rob Armstrong and approved by council.

**Visitor(s):** Resident Cheryl Geer & State Representative, Jim Hoops. Mr. Hoops present only to observe our meeting and if we have any questions for him, he indicated to feel free and reach out.

**Mayor’s Report** –

* Fulton County Sheriff’s report for the month of May was read. A total of 39 hours spent in the village; 9 complaints; 1 citation and 1 warning.
* Quotes provided for purchasing some new roasters for the park. At this years Party in the Park, we had to borrow several from the Catholic War Vets. Information will be passed along to the PF&S committee for their review / discussion. Suggesting that we purchase 4 new.
* FCEDC golf outing is 9/12/24. Not sure if the village can sponsor it but Cathy will be working at the event & will present this to the Chamber about putting a team together to represent the village.
* N.O.M.M.A having a meeting on August 21, 2024 in Pemberville to discuss updates on state legislation for recreational marijuana and how it affects our community. Mayor Mossing cannot attend. Asking if anyone can attend on behalf of the Village.
* Email from Mannik & Smith informing us that bridge inspections will be taking place this month on Garnsey Ave. & Swanton Street.

**Fiscal Officer’s Report** –

* Need approval to re-allocate monies for this year’s budget:
	+ $4,000.00 from 1000-730-540 to 1000-730-395 to pay Pasternak’s tree service. Motion by Siefker & seconded by Armstrong. Council approved.
	+ $1,366.06 from 1000-730-540 to 1000-790-349 to pay American Publishing for Walter Drane mid-year updates. Motion by Siefker & seconded by Miller. Council approved.
* This year’s annual town garage sales were held on 6/22/24. We had 13 registered permit holders. Discussed whether permits are needed in the future? To be tabled & discussed when approaching next year.
* Auditor of State Bulletin 2024-05 re: Fraud reporting was printed & shared with each elected official & employees. They were advised of the required training that needs to take place once every 4 years and to provide proof to the office to put in personnel files for future audits.
* Sheriff’s report #24-2133 was discussed re: vandalism to the park by local boys in town. The steel door needs to be replaced in the men’s bathroom. Need to get better cameras installed. Cathy will look into different styles that do not require WIFI. Also discussed a “No Trespassing” order being put into place for the suspects. No decision was made.
* Discussion took place re: Anthony requesting time off when baby is born. The employee manual will be reviewed by PF&S committee at their next meeting as to time off and whether vacation time or sick time can be used or both.

**Authorization to pay bills-** Miller motioned to pay bills as read. Seconded by Armstrong and approved by all council.

**Committee Reports-**

* **Personnel, Finance & Security-** popcorn machine discussed needing repairs. Decided to have Gleaners purchase pre-popped popcorn from Wesco for the movie night since we are running out of time to get the machine looked at & repaired.
* **Environment, Planning & Properties-** playground equipment specs. & manuals were distribution to Loar, J. Pawlaczyk, Mossing, Maintenance Dept. & office for when new playground is installed near T-ball field. Office to inquire on ordering of mulch. Work to begin soon.
* **Streets, Transportation & Utilities-** sewer line was repaired at 418 Swanton St.

**Old Business** -

* Back-room remodel. New counter, frig & microwave installed. Old frig & microwave need to be disposed of.
* Reservoir demo complete & new fence has been installed. Compost piles discussed. We need to keep the piles, get them turned and use the dirt for sewer fills.
* Flags around town & at park discussed re: current state & future replacement. Need to make an inventory of how many we have and how many will need replaced in the future. Representative Hoops will see if he can get us a new US flag and Ohio flag for the park. A new law went into effect that we can only purchase flags that have been made in the US. Also there is a women’s reformatory that they suggest purchasing from. We will also check with Menard’s and Lowe’s when getting ready to purchase. Metamora flags discussed; count inventory and discuss updating logo for future Metamora flags.
* Cheryl Geer brought to our attention that the Metalassie’s Softball plaque is on the wrong side of the memorial wall. Maintenance will be advised to get corrected.

**New Business** –

* Loar motioned to suspend the rules for **Ordinance #2024-15** to approve current replacement pages to the Metamora, Ohio codified ordinances and declaring an emergency. Seconded by Armstrong. Roll call vote: Loar-yes, Miller-yes, Armstrong-yes, Siefker-yes, C. Pawlaczyk-yes. Loar motioned to pass Ordinance #2024-15 to approve current replacement pages to the Metamora, Ohio codified ordinances under emergency measures. Seconded by Siefker. Roll call vote: Loar-yes, Miller-yes, Armstrong-yes, Siefker-yes, C. Pawlaczyk-yes. Motion passed.
* LifeWise (Evergreen schools) given permission to have an informational table at Movie Night on July 19th at the park.
* FCEDC recently did an assessment re: housing opportunities in Fulton County. Mossing will be attending a zoom meeting on July 12th at noon regarding the results of the survey.
* RITA – new delegate form was signed. Updated to Mossing as delegate and Lumbrezer as alternate. Still had the previous Mayor as our delegate.

**Zoning Report**-

* Toledo Edison has contacted the office re: moving the location of a pole on the West side of the intersection downtown before the bridge replacement begins. Asking if we needed a permit? J. Pawlaczyk to review and get back to the office so Toledo Edison can be informed.

**Adjournmen**t- Gary Loar motioned to adjourn at 7:51 p.m. Seconded by Rob Armstrong and approved by all council.

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 **Mayor- Catherine Mossing VFO – Heather Lumbrezer**