Metamora Village Council met in regular session on Monday, February 6, 2023 at 7:00 p.m.

Council members present: Cindi Pawlaczyk, Karen Siefker, John Hudik, John Pupos and Cathy Mossing. President Karon Lane was absent.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Minutes** – Cathy Mossing motioned to approve the January 18, 2023, minutes as written. Seconded by John Hudik and approved by council.

**Reading of the bills-**

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| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |   | **AMOUNT** |
| 1/31/2023 | 25592 | Karen Noward | Monthly payroll for January | 128.61 |
| 1/31/2023 | 25593 | Heather Lumbrezer | Bi-weekly payroll 1/12-1/25 | 895.30 |
| 1/31/2023 | 25594 | Jeffrey Pawlaczyk | Monthly payroll for January | 279.50 |
| 1/31/2023 | 25595 | Anthony Jagodzinski | Bi-weekly payroll 1/12-1/25 | 1,443.74 |
| 1/31/2023 | 25596 | Kyle Condon | Bi-weekly payroll 1/12-1/25 | 1,223.71 |
| 1/31/2023 | 25597 | Deborah Lietzke | Bi-weekly payroll 1/12-1/25 | 563.65 |
| 1/31/2023 | 25598 | Richard Sauerlender | Monthly payroll for January | 312.72 |
| 1/31/2023 | 25599 | Mikael Stiles | Monthly payroll for January | 569.40 |
| 1/31/2023 | 25600 | Cathy Mossing | Monthly payroll for January | 128.61 |
| 1/31/2023 | 25601 | Cindy Pawlaczyk | Monthly payroll for January | 128.61 |
|   |   | **CHECKS:** |   |   |
| 1/19/2023 | 25585 | Village of Swanton | Donation towards food-confined space training for the guys | 100.00 |
| 1/23/2023 | 25586 | Forrest Auto Supply | truck supplies | 94.91 |
| 1/23/2023 | 25587 | Ohio Municipal Clerks | 2023 membership dues | 55.00 |
| 1/23/2023 | 25588 | Cobra Truck & Fabrica. | snowplow, toolbox, spreader | 3,306.80 |
| 1/24/2023 | 25589 | Storm Ridge Ent. | Christmas lights | 630.00 |
| 1/24/2023 | 25590 | Toledo Edison | electricity | 1,335.66 |
| 1/25/2023 | 25591 | Forrest Auto Supply | Truck/salt hopper parts | 21.56 |
| 2/1/2023 | 25602 | Forrest Auto Supply | plow repairs | 193.04 |
| 2/1/2023 | 25603 | Spectrum | phone | 174.96 |
| 2/1/2023 | 25604 | Walter Drane Co | Codified ordinance updates | 6,221.86 |
| 2/1/2023 | 25605 | Tri County Fuels | diesel fuel | 44.80 |
| 2/1/2023 | 25606 | Upward Solutions | IT Services | 25.00 |
| 2/6/2023 | 25607 | Luckey Farmers | rock salt | 289.10 |
| 2/6/2023 | 25608 | Jones & Henry Lab. | sewer sample analysis | 60.00 |
|   |   | **ACH Payments** |   |   |
| 1/31/2023 | ACH | Ohio Deferred Comp | Kyle & Anthony payroll deduct | 95.00 |
| 1/31/2023 | EFT | Ohio BWC | 2022 True-up report - addtl prem. | 126.00 |
| 2/6/2023 | ACH | OPERS | village contribution | 1,662.21 |
| 2/6/2023 | ACH | EFTPS | village contribution medicare/ss | 263.66 |
|   |   |   | **GRAND TOTAL** | **20,373.41** |

Karen Siefker motioned to pay bills as read. Seconded by Cathy Mossing and approved by council.

**Old Business** - The Ohio Department of Transportation sent out letters asking for comments regarding the replacement of the Main Street (SR 120) bridge. Discussion took place about a small portion of our land that they want to buy for this project, they also want an easement to the attached land, council reviewed the plans and an intent to sell was signed. There were some discrepancies in ODOT’s paperwork regarding the dollar amount they want to give us for this purchase, will have Kevin Whitlock review.

Garnsey and Swanton St. bridge reports were reviewed. The Swanton St. bridge scored a 90. The Garnsey bridge scored an 81.6, last year it scored an 84. Council would like to hold off on doing repairs until next year’s report to see if the score falls below 80, if so, we may qualify for a grant. The bridge was labeled as satisfactory, repairs do not need to be done immediately. John Pupos will ask Rob Anderzack to review the reports.

We have not done any of the recommendations from CT Consultants sanitary sewer study yet. We are checking on prices for rain guards to be put in our manholes. Any village resident who has a broken or missing clean out cap will have that replaced by the village. There are 9 residents who have their downspouts going into our sewer system, they need to be rerouted to another area, our newsletter will have some information about this, and letters will be sent to residents informing them of the changes that need to be made.

The memorial wall dedication will take place this year on Sunday at the Party in the Park.

Planning has started for our Fall Festival that is scheduled for October 14. We are still looking for a catchy name for the event, several names were tossed around. It will be held around Mill St.; discussion took place about parking in the area.

**New Business** – Mossing motioned that we do not object to the Farmers Wagon’s request for a liquor permit. Seconded by Cindi Pawlaczyk and approved by council.

**Fiscal Officer’s Report** – Confined space training for our maintenance employees was postponed until March 8th.

Kevin Whitlock sent a letter to Ag-Pro attempting to resolve our disputed invoice for gator repairs. Waiting to hear back from Ag-Pro with their proposal.

We received 5 copies of our updated Codified Ordinance book; it has not been updated since 2003. Mossing said from now on this needs to be done yearly. Pupos motioned that we suspend the rules to pass Ordinance #2023-03 approving current replacement pages to the Metamora Ohio Codified Ordinances. Seconded by Mossing. Roll call vote: Hudik-yes, C. Pawlaczyk-yes, Siefker-yes, Mossing-yes, Pupos-yes. Pupos motioned to pass Ordinance #2023-03 approving current replacement pages to the Metamora Ohio Codified Ordinances under emergency measure. Seconded by Mossing. Roll call vote: Hudik-yes, C. Pawlaczyk-yes, Siefker-yes, Mossing-yes, Pupos-yes. Motion passed.

Siefker volunteered to be in charge of our annual Easter Egg Hunt that is scheduled for March 25.

Mossing motioned to renew our Metamora Chamber of Commerce membership. Seconded by Pupos and approved by council.

Mossing motioned to go into executive session to discuss property at 7:58. Seconded by C. Pawlaczyk and approved by council. Mossing motioned to return from executive session at 8:07. Seconded by Hudik and approved by council. No decisions were made.

**Mayor’s Report** – received a phone call re: a water leak on Mill St. It was the county’s responsibility and repairs have been made.

Reviewed the sheriff’s report.

**Adjournmen**t- Karen Siefker motioned to adjourn at 8:17 p.m. Seconded by John Pupos and approved by all council.

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 **Mayor- Richard Sauerlender VFO – Heather Lumbrezer**