Metamora Village Council met in regular session on Monday July 15, 2024, at 8:00 p.m.

Council members present: President Karen Siefker, Rob Armstrong, Gary Loar, Lee Ann Miller, Cindi Pawlaczyk and John Pupos

Other officials present: Mayor Cathy Mossing, VFO Heather Lumbrezer, Village Maintenance Supervisor Anthony Jagodzinski, Maintenance Employee Kyle Condon and Deputy Clerk Debbie Lietzke. Village Administrator/Zoning Inspector Jeff Pawlaczyk was absent.

Guest(s): Employee from the Village Reporter, Fire Chief Jessica Geer and resident Suzie Stough.

**Mayor Mossing opened the meeting with the Pledge of Allegiance.**

**Minutes** – Armstrong motioned to approve the July 1, 2024; minutes as written. Seconded by Loar and approved by council.

**Fire Chief Geer**- gave a copy of a report that was given to the Chamber with a list of violations from Party in the Park. She wants the Village to be aware of these items that may need to be addressed for future events.

**Mayor’s Report**-

* Mayor Mossing will be attending the TMCOG meeting next week.
* Armstrong and Pupos volunteered to attend a NOMMA meeting re: recreational marijuana.

**VFO Report**-

* Ohio Gas left a message for the office that they will be doing repairs on W. Main St., and they will need to cut the road. They wanted our input for repairs to the road once their work is done. Council said it is a state road so ODOT should be involved. The office will call Ohio Gas for more information.
* Signs were put up at the reservoir re: what kind of fish people are catching; several people have responded. Council said we will order more fish next May when the County has their fish sale.
* Siefker motioned to move money from expense line #1000-800-590 to expense line #1000-730-395 in the amount of $700.00 to pay Pasternak’s for tree trimming in the park. Seconded by Pupos and approved by council.
* A zoning permit was denied so a variance was filed for a shed located at 214 Garnsey Ave. Lumbrezer will post a public hearing this week and a meeting was scheduled for the Zoning Appeals Board August 5, 2024, at 6:00 p.m. regarding this matter.

**Reading of the bills-** Pupos motioned to pay bills as read. Seconded by Miller and approved by all council.

**Personnel, Finance** **& Security**-

* Pupos motioned to purchase 4 new roasters for the park concession stands, spending no more than $500.00. Seconded by Miller and approved by council.
* Pupos motioned to purchase a new popcorn machine for the park concession stand for $150.00. Seconded by Loar and approved by council.
* Movie night update was given.
* Changes to our credit card policy will be emailed to everyone for review.

**Environment, Planning & Properties**-

* Maintenance workers will stake out the area for the NautureWorks Grant playground, hopefully the first of next week.
* Mayor Mossing will get quotes to do repairs to the office building foundation, sidewalk in front of the office, etc., as recommended by DGL Engineers. Then we can focus on the façade of the office building.

**Streets, Transportation & Utilities**-

* Discussions took place about redoing roads, crack sealing, tar & chipping.
* Sidewalk repairs that need to be done this fall were discussed.
* Sewer repairs were completed at 418 Swanton St.
* A new door will be installed in the men’s bathroom at the park. This was needed as a result of vandalism that was done.
* Our older Ford truck is leaking oil. We had work done on the truck last fall. Council asked the office to look into whether or not this would be covered under warranty by the shop that did the previous repairs.

**Old Business** –

* There has been an ongoing discussion about alleys that were vacated years ago. Our office, the County and an attorney that did a title search for a home sale could not find any documentation regarding this. Council agreed to have our attorney handle the current property in question for the sale of 246 Maple St. And the others will be addressed if needed.
* Pupos motioned to mail a letter to the family of juveniles re: vandalism at the park. If no reply, the Fulton County Sheriffs Dept. will be contacted to issue a no trespassing order. Seconded by Loar and approved by council.

**New Business**-

* John Crockett asked for permission to have a co-ed softball league July 25th-Sept. 24th on Thursday nights. He doesn’t need our workers to prep the field and doesn’t need the ballfield lights. Council agreed but will require him to sign an agreement with the Village.
* The Postmaster called asking if she could put a sign saying “Post Office Customers Only” by the parking spots in front of the Post Office. Council said there is a 10 min. parking sign there already. They recommend she talk to the landlord of the apartments re: their visitors parking there for long periods of time.
* Chief Geer gave an update on the church on Main St. The owner has 30 days to come up with a plan of action, either demolition of the building or a structural engineers report which needs to be turned into the Wood County Building Inspector.

**Adjournmen**t- Siefker motioned to adjourn at 9:07 p.m. Seconded by Pupos and approved by all council.

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 **Mayor- Catherine Mossing VFO – Heather Lumbrezer**